

Town Council Meeting Minutes



REGULAR & STUDY SESSION MEETING MINUTES MAY 8, 2017

The Mayor and Council of the Town of Sahuarita met in the Sahuarita Council Chambers, 375 West Sahuarita Center Way, Sahuarita, AZ 85629 on Monday, May 8, 2017.

1. Call to Order

The meeting was called to order at 6:30 PM by Vice Mayor Melissa Hicks.

2. Invocation

The Invocation was given by Father Juan Carlos Aguirre from San Martin De Porres Roman Catholic Parish.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Anthony J. Ruiz, a kindergarten student at Mexicayotl Academy.

Vice Mayor Hicks suspended the council meeting at approximately 6:33 p.m. to begin the Quail Creek Community Facilities District meeting. Vice Mayor Hicks resumed the council meeting at 6:43 p.m.

4. Roll Call

Attendee Name	Title	Status	Arrived
Tom Murphy	Mayor	Absent	
Melissa Hicks	Vice Mayor	Present	
Duane Blumberg	Town Council Member	Present	
Bill Bracco	Town Council Member	Present	
Kara Egbert	Town Council Member	Absent	
Gil Lusk	Town Council Member	Present	
Lynne Skelton	Town Council Member	Present	

Also in attendance were Town Manager L. Kelly Udall, Town Attorney Dan Hochuli, and Town Clerk Lisa Cole.

5. Presentations

A. Proclamation in recognition of Building Safety Month.

Vice Mayor Hicks declared the month of May as "Building Safety Month" and presented the proclamation to Pam Little, Building Safety Manager and Building Official.

6. Approval of Agenda

MOTION was made to approve the agenda as published.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gil Lusk, Town Council Member
SECONDER:	Bill Bracco, Town Council Member
AYES:	Hicks, Blumberg, Bracco, Lusk, Skelton
ABSENT:	Tom Murphy, Kara Egbert

7. Call to the Public

Erin Thomas and Marianne Scott, residents of Rancho Sahuarita, urged the Council to create fully accessible community park facility. Ms. Thomas and Ms. Scott distributed handouts and pictures to the Council.

Mark Baker, resident of Rancho Sahuarita, expressed concern regarding pavement conditions and the need for speed limit signs his neighborhood.

8. Consent Agenda

MOTION was made to approve the consent agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Duane Blumberg, Town Council Member
SECONDER:	Gil Lusk, Town Council Member
AYES:	Hicks, Blumberg, Bracco, Lusk, Skelton
ABSENT:	Tom Murphy, Kara Egbert

- A. Approval of the April 24, 2017 Regular Meeting Minutes.**
- B. Approval of Contract No. 180002 with Tucson Asphalt Contractors, Inc.; Contract No. 180003 with Granite Construction Company; Contract No. 180004 with Southern Arizona Paving & Construction Company; Contract No. 180005 with The Ashton Company, Inc. Contractors and Engineers; and Contract No. 180006 with Sunland Asphalt & Construction, Inc., for as-needed miscellaneous street repair and maintenance, commencing May 9, 2017 and terminating June 30, 2018; each not-to-exceed \$750,000.**
- C. Recommendation to the Arizona Department of Liquor Licenses and Control regarding a special event liquor license application submitted by the Sahuarita Health and Wellness Foundation for Friday, June 23, 2017 at the Rancho Sahuarita Clubhouse, 15455 S. Camino Lago Azul, Sahuarita, Arizona.**

9. Presentation by the Sahuarita Teen Advisory Council on their accomplishments from the 2016/2017 term.

Parks and Recreation Director Debbie Summers introduced Keegan Smith, President of the Sahuarita Teen Advisory Committee (STAC).

Mr. Smith highlighted the accomplishments, activities, vision and purpose of STAC during the 2016-2017 school year. Mr. Smith introduced the new 2017-2018 Sahuarita Teen Advisory Committee.

Presentation only – no action was taken.

10. Animal Control Program presentation and possible adoption of Contract No. 180007 with the Humane Society of Southern Arizona for animal sheltering services, commencing July 1, 2017 and terminating June 30, 2020 in an amount not-to-exceed \$35,000 per fiscal year.

Town Manager, L. Kelly Udall, introduced the item.

Assistant to the Town Manager Teri Bankhead provided the Council a history of the current Animal Control Program contract and explained the components of a new Animal Control Program including cost, enforcement, reporting, and licensing. Further, Ms. Bankhead detailed the process used to negotiate a contract with the Humane Society of Southern Arizona for animal sheltering services.

Ms. Bankhead responded to comments and questions from the Council.

Council Member Skelton requested a report detailing the progress of the animal control program nine months after implementation.

MOTION was made to approve Contract No. 180007.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Duane Blumberg, Town Council Member
SECONDER:	Gil Lusk, Town Council Member
AYES:	Hicks, Blumberg, Bracco, Lusk, Skelton
ABSENT:	Tom Murphy, Kara Egbert

11. Council and Town Manager Reports and Requests

The Town Manager and Vice Mayor reported on current events.

Council Member Blumberg requested that M.J. Dillard, Public Works Director and Town Engineer, provide Council with a plan to maintain arterial, connector and residential roads. Council Member Blumberg also requested that a street maintenance schedule be published on the town website.

Mayor Blumberg left the meeting at 7:47 p.m. and returned at 7:48 p.m.

STUDY SESSION

12. **Presentation, discussion and possible action regarding the Town Manager's Recommended Budget for Fiscal Year 2018 in the amount of \$55,742,900 and the Capital Improvement Plan (CIP) for Fiscal Years 2018 through 2022 in the amount of \$20,421,310. This topic will include discussion on all appropriated funds of the Town as follows: General Fund (\$32,438,480); Highway User Revenue Fund (\$3,112,580); Grants and Restricted Sources Fund (\$1,031,980); Quail Creek Community Facilities District Fund (\$703,690); Rancho Sahuarita Community Facilities District Fund (\$2,328,640); Capital Infrastructure Improvement Fund (\$15,862,220); and Wastewater Enterprise Fund (\$265,310).**

Town Manger L. Kelly Udall stated that the recommended budget accurately reflected the focus areas and goals of the strategic plan. He further explained that the budget included funding for technological advancements, economic development and public safety enhancement.

Finance Director A.C. Marriotti, presented an overview of the Fiscal Year 2018 Town Manager's Recommended Budget in the amount of \$55,742,900. Mr. Marriotti briefed the Council on the approach used to develop the budget and reported estimated fund balances for the Fiscal Year 2017 budget. Mr. Marriotti explained funding sources and uses and capital outlay and operating expenditures by category and department. He highlighted budget composition and changes from the FY2017 to the FY2018 budget in the areas of personnel, services, supplies, operating capital, and the category of other. He reviewed changes to the general, special revenue (HURF, GARS, QC CFD, RS CFD), CIIF and Wastewater funds. Mr. Marriotti explained prior and future year use of the Opportunity Fund and provided a five year outlook. He further highlighted important policy issues, fund transfers and other areas of interest and provided a five year ending fund balances summary for fiscal years 2017 - 2022. Mr. Marriotti concluded the presentation with a summary of the 2018 – 2022 Capital Improvement Plan in the amount of \$20,421,310.

Mr. Marriotti responded to questions from Council.

Council Member Blumberg requested a report on how the funds distributed from the Opportunity Fund were being "paid back" to the fund.

Council Member Bracco suggested shifting 5% from personnel costs into a road maintenance and repair fund. In addition, for future budget cycles, he requested development of a plan dedicating 70-75% of the HURF fund to road maintenance.

Council Member Blumberg stressed the need for additional funding for road maintenance from current funding sources and encouraged the reduction of general fund subsidies to the Wastewater fund.

Council Member Lusk concurred with the need for well-maintained roads to maintain the high quality of Sahuarita.

Council Member Skelton left at 7:53 p.m. and returned at 7:55 p.m.

A copy of the presentation was distributed to Council during the meeting.

CONTINUATION OF REGULAR MEETING

13. Adjournment

Vice Mayor Hicks adjourned the meeting at 9:10 p.m.



Mayor Tom Murphy

ATTEST: 

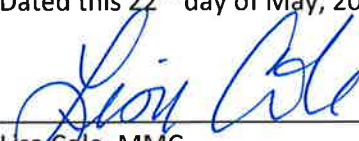
Lisa Cole, MMC
Town Clerk



CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of the Town Council of the Town of Sahuarita held on the 8th day of May 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 22nd day of May, 2017.



Lisa Cole, MMC
Town Clerk