



Parks & Recreation Commission Meeting Minutes

Regular Meeting Minutes
August 16, 2017
6:00 PM

The Parks and Recreation Commission of the Town of Sahuarita met in the Sahuarita Council Chambers, 375 West Sahuarita Center Way, Sahuarita, AZ 85629 on Wednesday, August 16, 2017.

I. ROLL CALL

Attendee Name	Title	Status	Arrived
Erin Thomas	Commissioner	Present	
Michele Ahern	Commissioner	Late	6:35 PM
Sergio Arellano	Commissioner	Late	6:09 PM
Charles Borozinski	Commissioner	Present	
Shel Zatkan	Vice Chairperson	Present	
Diane Huckins	Chairperson	Present	
Vince Luna	Commissioner	Late	6:04 PM

II. CALL TO THE PUBLIC

Animal Control Officer Andrew Vargas introduced himself to the commission.

III. APPROVAL OF MEETING MINUTES

1. Approval of the July 12, 2017 Commission Meeting Minutes

Motion was made by Vice-chair Zatkan, seconded by Commissioner Borozinski to approve the July 12, 2017 meeting minutes.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Erin Thomas, Charles Borozinski, Shel Zatkan, Diane Huckins
ABSENT:	Michele Ahern, Sergio Arellano, Vince Luna

IV. BUSINESS

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1. Employee Recognition Program Presentation

Mr. Brian DeBreceney, Park Maintenance Manager summarized his employee recognition nomination of Mr. Felipe Hernandez, Park Maintenance Worker. Mr. Hernandez was presented with a certificate of appreciation and a \$25 gift card, which was donated by Commissioner Borozinski.

RESULT:	DISCUSSION ONLY
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V. STUDY SESSION

1. Parks and Recreation Area Design Standards Manual

Ms. Summers provided the commission with a presentation reflecting the history and the proposed changes to the Parks and Recreation Area Design Standards Manual (PRADSM).

Commissioner Arellano requested staff provide the commissioners with a copy of the data points and impact from surrounding communities used during the PRADSM drafting process.

Mr. Tim Campbell, from FICO, commended the Town of Sahuarita and the Parks and Recreation Department for their continued development of Town parks over the years. Mr. Campbell expressed concerns that increasing the fees and the acres per 1000, would slow economic progress within the Town limits. Mr. Campbell feels that the current standards are fine, and suggested we work on a short term solution to bridge the gap until future residential developments begin in 10 -20 year. Mr. Ben Garcia of Southern Arizona Home Builders Association (SAHBA) also feels that he would like us to leave the requirements as they are, just simplify the existing document.

Commissioner Luna asked for commission concurrence to include the commission in the review and recommendation process of the in lieu fees and any facility or land to be turned over to the Town - the commissioners all expressed they are in agreement with Commissioner Luna.

The next two public meetings on the PRADSM are September 6, at 6 pm in Council Chambers and September 19, at 7:30 pm at Anamax Park.

VI. CONTINUATION OF REGULAR MEETING

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1. Discussion and possible selection of the Chair of the Town of Sahuarita Parks and Recreation Commission

Chairperson Huckins was nominated to act as the Parks and Recreation Commission Chairperson by six of seven commissioners, Ms. Huckins accepted the nomination.

Motion was made by Vice-chair Zatkan, seconded by Commissioner Arellano to elect Diane Huckins as the Parks and Recreation Chairperson.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Thomas, Ahern, Arellano, Borozinski, Zatkan, Huckins, Luna

2. Discussion and possible selection of the Vice Chair of the Town of Sahuarita Parks and Recreation Commission

Commissioner Thomas was nominated to act as the Parks and Recreation Commission Vice-chair by three of seven commissioners. Commissioner Zatkan and Commissioner Borozinski also received a nomination for Vice-chair, both of which declined the nomination.

Motion was made by Commissioner Luna, seconded by Commissioner Zatkan to elect Ms. Erin Thomas as the Parks and Recreation Vice-chair.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Thomas, Ahern, Arellano, Borozinski, Zatkan, Huckins, Luna

3. 2018 Commissioner Meeting Schedule

The commission discussed the proposed meeting calendar for 2018.

RESULT:	DISCUSSION ONLY
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4. 2018 Calendar of Events

The commission discussed the 2018 calendar of events.

VII. COMMISSIONERS' AND DIRECTOR'S REPORTS ON CURRENT EVENTS

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1. Director/Commissioner Report

Commissioner Luna received a call from one of the user groups who expressed concerns over a lack of fields and that the Town was struggling to accommodate the number of user group field use requests. Commissioner Luna wanted to know if the conflict had been resolved. Ms. Summers said the conflict is resolved, due to one of the user groups cancelling their field use request.

Ms. Summers provided the commissioners with an update on the following items:

Flooding remediation plan on Ball fields at Quail Creek - Veterans Municipal Park

The new maintenance building

Turf regeneration projects

Anamax playground re-fencing project is complete

An increase of vandalism incidents at the parks during summer break

All turf has had its summer aeration treatment

North Santa Cruz Park's Dog Park turf management project is under way

Pet Data dog licensing report was received we are waiting for a corrected report. Ms. Summers will send commission a copy of the Town Manager report.

No pet data complaints. Confusion of the change and who needs to be licensed with the Town or County still exists and staff are working to educate the public.

Ms. Summers attended the 2017 Arizona Parks and Recreation Association (APRA) conference; there were a lot of team building and team growth sessions were offered this year. Commissioner Luna asked if commissioner day will be brought back to the conference. Ms. Summers will include Commissioners Zatkan and Luna's' feedback on the survey.

The National Recreation and Park Association conference may be coming to Phoenix in 2022. Commissioner Zatkan would like to see a session offered on how to work with developers, commissioners and municipalities on how to develop park standards.

School Inter Governmental Agreement (IGA) for the new school ball fields

Registration reservation software project is underway

Proposed fee changes will be brought to the commission at the next meeting

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Fall and spring break camps will be held at a school facility

The six week summer open rec program daily participation average was 104

This summer's aquatics program had a total of 208 participants

Staff is working on building partnerships with Green Valley Recreation to offer bridging the gap program between youth and seniors.

Trees for Tucson workshop was held last weekend at Anamax Park. They also planted a tree at the park as part of the workshop

The fall concert series is underway and is held the first Saturday of every month.

Dog Days End of Summer Event is August 26, from 1 pm - 4 pm at the Anamax Recreation Center

Canoe Days had 104 participants this year

Halloween Spooktacular is in the planning process

Fiesta Timeline - Commissioners will vote on the logo winner at the December 6, meeting. Fiesta vendor applications are almost complete

The Winter Festival Parade applications are almost ready for distribution

VIII. FUTURE AGENDA ITEMS

1. Future Agenda Items

Meeting Start Times

Fiesta Sahuarita

Parks and Recreation Area Design Standards Manual

IX. ADJOURNMENT