

# Town Council Meeting Agenda



*Pursuant to A.R.S. § 38-431.02 notice is hereby given to the public that the Sahuarita Town Council will hold a meeting at the date and time specified below at the Sahuarita Council Chambers, 375 West Sahuarita Center Way, Sahuarita, AZ. Members of the Town of Sahuarita Council will attend either in person or by telephone conference call.*

*To better serve our community, the Sahuarita Council Chambers is wheelchair accessible. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Town Clerk's Office at 520-822-8801. Requests should be made no later than three working days prior to the meeting to arrange the accommodation.*

**June 26, 2017  
REGULAR & SPECIAL MEETING  
AT OR AFTER 6:30 P.M.**

**1. Call to Order**

**2. Invocation**

The Invocation will be given by Pastor John Leonard from Cornerstone Baptist Church.

*Our invocations are provided by volunteers, and presenters will be accepted and welcomed regardless of religious affiliation. Interested parties may contact the Town Clerk.*

**3. Pledge of Allegiance**

The Pledge of Allegiance will be led by Olivia Valdez a third grade student from Anza Trail.

**4. Roll Call**

**5. Presentations**

**A. Proclamation declaring July 2017 Parks and Recreation month.**

**B. Proclamation declaring August 2017 Child Support Awareness month.**

**6. Approval of Agenda**

Action recommended: approve the agenda.

**7. Call to the Public**

*At this time, any member of the public is invited to address the Town Council on any issue which is on tonight's Consent Agenda or on any issue which the Town Council can lawfully act upon at a future meeting. Written comments regarding any item on the agenda or on any issue which the Town Council can lawfully act upon may be submitted prior to the beginning of the council meeting for distribution to the Town Council. Pursuant to the Arizona Open Meeting Laws, the Council may not discuss the items, but individual members of the Council may respond to criticism made by those who have addressed the Council, may ask staff to review the matter, or may ask that the matter be placed on a future agenda.*

**8. Consent Agenda**

Action recommended: approve the consent agenda recommendations.

- A. **Approval of the June 12, 2017 Regular Meeting Minutes.**
- B. **Adoption of Resolution No. 2017-0508, authorizing the Town to enter into Contract No. 180011, an Intergovernmental Agreement (IGA) with Pima County to provide video court hearings for Town of Sahuarita Municipal Prisoners.**
- C. **Adoption of Resolution No. 2017-0509, authorizing the Town of Sahuarita to enter into Contract No. 180014, an Intergovernmental Agreement, with the Sahuarita Unified School District No. 30, for the construction and shared use of a Police Officer Physical Aptitude Test course on school district property.**
- D. **Adoption of Resolution No. 2017-0512, amending portions of the Town's Personnel Policy Manual by amending Chapter 9 "Leave Times" by amending Article 9-3 "Administrative Leave;" amending Article 9-4 "Sick Leave;" and deleting Article 9-6 "Dependent Sick Leave;" and amending portions of Chapter 11 "Employee Responsibilities and Limitations" by amending Article 11-4 "Nepotism" of the manual.**
- E. **Approval of Amendment No. Five (5) to Contract No. 160005 with New Image Building Services, LLC, for custodial services for the municipal buildings at the Police Department, Town Hall, Courts, Wastewater and Parks and Recreation, beginning July 1, 2017 and ending June 30, 2018 for a total amount not to exceed \$98,907.06.**
- F. **Approval of Amendment No. Two (2) to Contract No. 170017 with WestLand Resources, for Maintenance Building Replacement Design Services, to add additional services and to extend the contract from July 1, 2017 through June 30, 2018, in an amount not to exceed \$80,050.**
- G. **Approval of Amendment No. One (1) to Contract No. 170048 with Norris Design-AZ, LLC, for additional services for the Town Center Vision Project, extending the contract beginning October 1, 2017 through June 30, 2018, in an amount not to exceed \$75,000.**
- H. **Approval of Contract No. 180009 between the Town of Sahuarita and Sentinel Technologies, Inc., for the monitoring, maintenance and licensing of Cisco® network equipment in use by the Town, beginning July 1, 2017 and ending June 30, 2018, in an amount not to exceed \$31,000.**
- I. **Approval of Contract No. 180012 with Accela, Inc., to purchase a development services software system, beginning July 1, 2017 and ending June 30, 2018, in an amount not to exceed \$33,507.**
- J. **Approval of Contract No. 180013 with TruePoint Solutions, LLC, for the installation and set up of Civic Platform Citizen Access Software from Accela, beginning July 1, 2017 and ending June 30, 2018, in an amount not to exceed \$45,300.**
- K. **Recommendation to the Arizona Department of Liquor Licenses and Control regarding a special event liquor license application submitted by the San Martin de Porres Catholic Parish for Saturday, November 4, 2017 and Sunday, November 5, 2017 at San Martin de Porres Roman Catholic Parish, 15440 S. Santa Rita Road, Sahuarita, Arizona.**
- L. **Letter to Pima County regarding amendments to Pima County Code Title 6-Animal Control Regulations.**

**M. Authorization for the Town Manager to enter into contracts, including those exceeding \$25,000, with the approval of the Mayor, through August 27, 2017.**

**9. Sahuarita Town Center Visioning presentation and update.**

Presentation only.

**10. Discussion and possible approval of Ordinance No. 2017-122, amending a portion of Chapter 13 (Sanitary Sewers) of the Sahuarita Town Code by amending Section 13.10.025 (Connection Fees) to clarify assessment of connection fees; and repealing all resolutions, ordinances, and rules of the Town of Sahuarita in conflict therewith.**

Action recommended: adopt the ordinance.

**11. Discussion and possible appointment to the Parks and Recreation Commission.**

Action recommended: approve the appointment.

**SPECIAL MEETING**

**12. Public hearing, discussion and possible adoption of Resolution No. 2017-0510, adopting the Fiscal Year 2018 budget in the amount of \$61,283,920.**

Action recommended: adopt the resolution.

**13. Discussion and possible adoption of Resolution No. 2017-0511, adopting the Capital Improvement Plan for Fiscal Years 2018-2022 in the amount of \$20,576,310.**

Action recommended: adopt the resolution.

**CONTINUATION OF REGULAR MEETING**

**14. Council and Town Manager Reports and Requests**

**15. Adjournment**

*Action may be taken by the Town Council on any item listed on this agenda. The Town Council may vote to go into executive session pursuant to A.R.S. § 38-431.03 (A) (3) for discussion or consultation for legal advice with the Town Attorney concerning any matter listed on this agenda.*