



## Parks & Recreation Commission Meeting Minutes

Regular Meeting Minutes  
May 3, 2017  
6:00 PM

The Parks and Recreation Commission of the Town of Sahuarita met in the Sahuarita Council Chambers, 375 West Sahuarita Center Way, Sahuarita, AZ 85629 on Wednesday, May 3, 2017.

### I. ROLL CALL

Attendee Name	Title	Status	Arrived
Sergio Arellano	Commissioner	Absent	
Charles Borozinski	Commissioner	Present	
Shel Zatkan	Vice Chairperson	Present	
Diane Huckins	Chairperson	Present	
Vince Luna	Commissioner	Present	
Patti Woolley	Commissioner	Present	

### II. CALL TO THE PUBLIC

There were no members of the public present to speak at this meeting.

### III. APPROVAL OF MEETING MINUTES

#### 1. Approval of the April 5, 2017, Meeting Minutes

Motion was made by Chairperson Huckins, seconded by Zatkan, to approve the April 5, 2017, meeting minutes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>AYES:</b>	Borozinski, Zatkan, Huckins, Luna, Woolley
<b>ABSENT:</b>	Sergio Arellano

### IV. BUSINESS

## Parks & Recreation Commission Meeting Minutes

### 1. Parks and Recreation Area Design Standards Manual

Discussion on the status of the Parks and Recreation Area Design Standards Manual (PRADSM) updates.

Motion was made by Chairperson Huckins, seconded by Commissioner Woolley, to not make any decisions on the PRADSM draft at this time.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>AYES:</b>	Borozinski, Zatkan, Huckins, Luna, Woolley
<b>ABSENT:</b>	Sergio Arellano

### 2. Agenda Item Request Standard Operating Procedure (SOP)

Ms. Summers summarized SOP (Standard Operating Procedure) #PRC 01-2017 draft, which is a written procedure of our current agenda process.

Motion was made by Vice Chair Zatkan, seconded by Commissioner Luna, to approve SOP #PRC 01-2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>AYES:</b>	Borozinski, Zatkan, Huckins, Luna, Woolley
<b>ABSENT:</b>	Sergio Arellano

### 3. Drone Use Policy Draft Discussion

Ms. Summers discussed the Drone Use Policy draft, which would be our guidelines for Drone use in North Santa Cruz Park and Quail Creek - Veterans Municipal Park.

Motion was made by Commissioner Luna, seconded by Chairperson Huckins, to approve the Drone Use Policy as amended to include a review in one year from approval of the policy.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>AYES:</b>	Borozinski, Zatkan, Huckins, Luna, Woolley
<b>ABSENT:</b>	Sergio Arellano

### 4. Arizona Parks and Recreation Association (APRA) Conference

Ms. Summers provided the commission with a draft of this year's Arizona Parks and Recreation conference. There is no Boards and Commissions Day at the conference this year. For registration purposes we need to know if the commissioners want to attend one day of the conference by mid June.

<b>RESULT:</b>	<b>DISCUSSION ONLY</b>
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### 5. 2017 4th of July Celebration Update

Ms. Summers provided the commission with an update of this year's Red, White, and Boom event, which is combined with our 5th Annual Whatever Floats Your Boat event. Ms. Summers will provide the commissioners with a map of the event layout.

<b>RESULT:</b>	<b>DISCUSSION ONLY</b>
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## V. COMMISSIONERS' AND DIRECTOR'S REPORTS ON CURRENT EVENTS

## Parks & Recreation Commission Meeting Minutes

### 1. Director/Commissioner Report

The current events update from Ms. Summers included the following topics:

Mariachi Madness Friday, May 5, 2017.

There are 200 participants registered for the Triathlon on Saturday, May 6, 2017.

June 3, is the last scheduled concert for the Winter/Spring Concert Series. Staff is working to hold another concert series August through July of 2018.

This year's volunteer appreciation had 85 volunteers attend the event. Ms. Summers asked the commissioners to email her with their comments.

The Dog park a Quail Creek - Veterans Municipal Park is closing Monday for its annual turf regeneration, Anamax dog park will follow.

Norht Santa Cruz Park soccer fields will be closed for turf regeneration starting in June.

We have signed a contract with Pet Data for the new dog licensing program to begin July 1, 2017.

Ms. Summers asked the commissioners to please let us know if they are unable to attend a commission meeting. Commissioner Zatkan and Commissioner Luna are unable to make the June meeting.

Commissioner Borozinski said the Rodeo has been rescheduled for 2018.

## VI. FUTURE AGENDA ITEMS

### 1. Future Agenda Items

Arizona Parks and Recreation Association 2017 Conference

Parks and Recreation Area Design Standards Manual (PRADSM)

Commissioner Luna's PRADSM worksession and public meeting timeline.

Due to a lack of quoram the June 7, 2017, commission meeting is cancelled.

<b>RESULT:</b>	<b>DISCUSSION ONLY</b>
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## VII. ADJOURNMENT