

Town Council Meeting Minutes



REGULAR & SPECIAL MEETING MINUTES JUNE 26, 2017

The Mayor and Council of the Town of Sahuarita met in the Sahuarita Council Chambers, 375 West Sahuarita Center Way, Sahuarita, AZ 85629 on Monday, June 26, 2017.

1. Call to Order

The meeting was called to order at 6:36 PM by Mayor Tom Murphy.

2. Invocation

The Invocation was given by Pastor John Leonard from Cornerstone Baptist Church.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Pastor John Leonard from the Cornerstone Baptist Church.

Mayor Murphy suspended the Town Council meeting at approximately 6:39 PM to convene the Rancho Sahuarita Community Facilities District meeting and reconvened the Town Council meeting at approximately 7:14 PM.

4. Roll Call

Attendee Name	Title	Status	Arrived
Tom Murphy	Mayor	Present	
Melissa Hicks	Vice Mayor	Present	
Duane Blumberg	Town Council Member	Present	
Bill Bracco	Town Council Member	Present	
Kara Egbert	Town Council Member	Present	
Gil Lusk	Town Council Member	Present	
Lynne Skelton	Town Council Member	Present	

Also in attendance were Town Manager L. Kelly Udall, Town Attorney Dan Hochuli and Town Clerk Lisa Cole.

5. Presentations

A. Proclamation declaring July 2017 Parks and Recreation month.

Mayor Murphy presented the Parks and Recreation Month proclamation to Debbie Summers, Parks and Recreation Director.

B. Proclamation declaring August 2017 Child Support Awareness month.

Mayor Murphy welcomed Rosa Torrez, Administrator for the Arizona Department of Economic Security Division of Child Support Community Initiatives Region, and presented her with the proclamation recognizing August as Child Support Awareness Month.

Mayor Murphy announced that the published addendum would be added to the Consent Agenda as Item N for consideration.

6. Approval of Agenda

MOTION was made to approve the agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bill Bracco, Town Council Member
SECONDER:	Lynne Skelton, Town Council Member
AYES:	Murphy, Hicks, Blumberg, Bracco, Egbert, Lusk, Skelton

7. Call to the Public

Tim Campbell, FICO and Rich Walden, Santa Cruz Farm Manager, Green Valley Pecan Company, requested that council reduce the speed limit to 35 miles per hour on Sahuarita Road from La Villita to past the pecan processing plant and to replace the flashing amber lights near the plant with a red light due to safety concerns.

Mayor Murphy directed Mr. Udall to review the issue; Council Member Skelton requested a written report regarding possible resolutions and the final outcome.

Eloise Fredrickson, Board President, Valley Assistance Services, thanked the council for the financial support provided for housing services and shared stories about residents that have been helped.

8. Consent Agenda

MOTION was made to approve the consent agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lynne Skelton, Town Council Member
SECONDER:	Bill Bracco, Town Council Member
AYES:	Murphy, Hicks, Blumberg, Bracco, Egbert, Lusk, Skelton

A. Approval of the June 12, 2017 Regular Meeting Minutes.

- B. Adoption of Resolution No. 2017-0508, authorizing the Town to enter into Contract No. 180011, an Intergovernmental Agreement (IGA) with Pima County to provide video court hearings for Town of Sahuarita Municipal Prisoners.**
- C. Adoption of Resolution No. 2017-0509, authorizing the Town of Sahuarita to enter into Contract No. 180014, an Intergovernmental Agreement, with the Sahuarita Unified School District No. 30, for the construction and shared use of a Police Officer Physical Aptitude Test course on school district property.**
- D. Adoption of Resolution No. 2017-0512, amending portions of the Town's Personnel Policy Manual by amending Chapter 9 "Leave Times" by amending Article 9-3 "Administrative Leave;" amending Article 9-4 "Sick Leave;" and deleting Article 9-6 "Dependent Sick Leave;" and amending portions of Chapter 11 "Employee Responsibilities and Limitations" by amending Article 11-4 "Nepotism" of the manual.**
- E. Approval of Amendment No. Five (5) to Contract No. 160005 with New Image Building Services, LLC, for custodial services for the municipal buildings at the Police Department, Town Hall, Courts, Wastewater and Parks and Recreation, beginning July 1, 2017 and ending June 30, 2018 for a total amount not to exceed \$98,907.06.**
- F. Approval of Amendment No. Two (2) to Contract No. 170017 with WestLand Resources, for Maintenance Building Replacement Design Services, to add additional services and to extend the contract from July 1, 2017 through June 30, 2018, in an amount not to exceed \$80,050.**
- G. Approval of Amendment No. One (1) to Contract No. 170048 with Norris Design-AZ, LLC, for additional services for the Town Center Vision Project, extending the contract beginning October 1, 2017 through June 30, 2018, in an amount not to exceed \$75,000.**
- H. Approval of Contract No. 180009 between the Town of Sahuarita and Sentinel Technologies, Inc., for the monitoring, maintenance and licensing of Cisco® network equipment in use by the Town, beginning July 1, 2017 and ending June 30, 2018, in an amount not to exceed \$31,000.**
- I. Approval of Contract No. 180012 with Accela, Inc., to purchase a development services software system, beginning July 1, 2017 and ending June 30, 2018, in an amount not to exceed \$33,507.**
- J. Approval of Contract No. 180013 with TruePoint Solutions, LLC, for the installation and set up of Civic Platform Citizen Access Software from Accela, beginning July 1, 2017 and ending June 30, 2018, in an amount not to exceed \$45,300.**
- K. Recommendation to the Arizona Department of Liquor Licenses and Control regarding a special event liquor license application submitted by the San Martin de Porres Catholic Parish for Saturday, November 4, 2017 and Sunday, November 5, 2017 at San Martin de Porres Roman Catholic Parish, 15440 S. Santa Rita Road, Sahuarita, Arizona.**
- L. Letter to Pima County regarding amendments to Pima County Code Title 6-Animal Control Regulations.**
- M. Authorization for the Town Manager to enter into contracts, including those exceeding \$25,000, with the approval of the Mayor, through August 27, 2017.**

N. Adoption of Resolution No. 2017-0513, authorizing the Town to enter into a Memorandum of Understanding, Sahuarita Contract No. 180016, between the Town of Sahuarita and the Pima Association of Governments of Pima County, as the designated Metropolitan Planning Organization for Pima County, for the programming and funding of the Quail Crossing Connection (TIP ID 41.07).

This item was added from the published addendum to the meeting.

9. Sahuarita Town Center Visioning presentation and update.

L. Kelly Udall, Town Manager, introduced the item. Victor Gonzalez, Economic Development Manager, provided a brief history of the town center visioning project. Mr. Gonzalez introduced advisory member stakeholders and Stacey Weaks, Principal, Norris Design. Mr. Weaks outlined the visioning process, highlighted three town center case studies and provided an overview of the visioning questionnaire results.

Mr. Weaks reviewed area demographics, possible town center locations, and presented images representative of the look and feel of the potential town center. Mr. Weaks suggested the following areas of focus for the town center: create a destination draw; offer a mix of uses; expand and enhance connectivity; showcase arts, culture, food and entertainment; and foster community collaboration. Mr. Weaks identified next steps in the creation of a Town Center District Master Plan.

Mr. Weaks and L. Kelly Udall, Town Manager, responded to comments and questions from Council.

No action was taken on this item.

10. Discussion and possible adoption of Ordinance No. 2017-122, amending a portion of Chapter 13 (Sanitary Sewers) of the Sahuarita Town Code by amending Section 13.10.025 (Connection Fees) to clarify assessment of connection fees; and repealing all resolutions, ordinances, and rules of the Town of Sahuarita in conflict therewith.

A.C. Marriotti, Finance Director, provided an overview of the Town's Wastewater Utility sewer connection fees to cover costs associated with providing sewer service and reviewed the proposed ordinance change to Section 13.10.025.

MOTION was made to adopt Ordinance No. 2017-122.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gil Lusk, Town Council Member
SECONDER:	Bill Bracco, Town Council Member
AYES:	Murphy, Hicks, Blumberg, Bracco, Egbert, Lusk, Skelton

11. Discussion and possible appointment to the Parks and Recreation Commission.

Council Member Bracco introduced his appointment to the Parks and Recreation Commission, Michele Ahern.

MOTION was made to appoint Michele Ahern to the Parks and Recreation Commission to fill an unexpired term ending June 30, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bill Bracco, Town Council Member
SECONDER:	Gil Lusk, Town Council Member
AYES:	Murphy, Hicks, Blumberg, Bracco, Egbert, Lusk, Skelton

Ms. Ahern expressed excitement and commitment to serving on the Parks and Recreation Commission.

SPECIAL MEETING

12. Public hearing, discussion and possible adoption of Resolution No. 2017-0510, adopting the Fiscal Year 2018 budget in the amount of \$61,283,920.

A.C. Marriotti, Finance Director, reviewed the final budget for fiscal year 2018 and recommended adoption.

Mayor Murphy opened the public hearing and seeing no motion closed the public hearing.

A copy of the presentation was distributed during the meeting.

MOTION was made to adopt Resolution No. 2017-0510.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Bracco, Town Council Member
SECONDER:	Gil Lusk, Town Council Member
AYES:	Murphy, Hicks, Blumberg, Bracco, Egbert, Lusk, Skelton

13. Discussion and possible adoption of Resolution No. 2017-0511, adopting the Capital Improvement Plan for Fiscal Years 2018-2022 in the amount of \$20,576,310.

A.C. Marriotti, Finance Director, reviewed the Capital Improvement Plan for fiscal years 2018-2022 and recommended approval.

A copy of the presentation was distributed during the meeting.

MOTION was made to adopt Resolution No. 2017-0511.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Hicks, Vice Mayor
SECONDER:	Kara Egbert, Town Council Member
AYES:	Murphy, Hicks, Blumberg, Bracco, Egbert, Lusk, Skelton

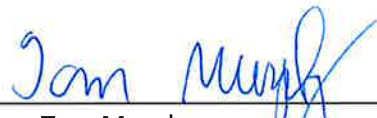
CONTINUATION OF REGULAR MEETING

14. Council and Town Manager Reports and Requests

The Mayor, Council and Town Manager reported on current events.

15. Adjournment

Mayor Tom Murphy adjourned the meeting at 8:47 PM.



Mayor Tom Murphy

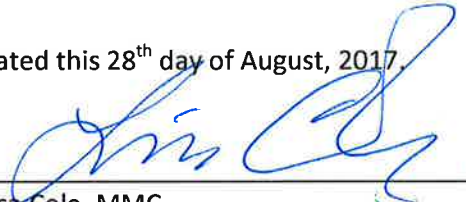
ATTEST: 

Lisa Cole, MMC
Town Clerk



CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of the Town Council of the Town of Sahuarita held on the 26th day of June 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 28th day of August, 2017.


Lisa Cole, MMC
Town Clerk

